



Seeking Communications Intern

Description:

Mindful Kreative, Inc., a full service creative and strategic communications agency recognized for its award-winning work that helps build brands and raise awareness to new heights for their clients, is seeking an intern for the Summer 2013 term. Candidate should expect to learn the ins and out of the public relations, marketing and advertising industry, working on various projects for multiple clients. It's essential that applicants have excellent communication skills, are able to think creatively and "outside the box," and attend to small details. The position is a work from home position, so candidate must be self-motivated and accountable. Travel to weekly meetings in the North Hills of Pittsburgh and occasional client meetings in the Pittsburgh area are required. Would like candidate to begin Mid-May through August.

Qualifications:

Required

- Completed or are pursuing a four-year marketing, communications or journalism degree (completed at least junior year of four-year program)
- Excellent verbal and written communications
- Self-starting, able to work with minimal supervision
- Strong organizational and time management skills
- A working computer with Microsoft Office Suite and Internet capabilities
- Must have reliable transportation
- Available a minimum of 20 hours per week

Preferred

- Graduate level candidate pursuing a Master of Arts degree in communications, public relations or related field of study. Will only consider undergraduate senior with proven strong writing skills.

To apply, please submit a cover letter, resume and writing samples to Annie Lewis, Account Manager at Mindful Kreative, Inc. via e-mail: Annie@MindfulKreative.com by April 22, 2013.